

CEREBRAL PALSY PLUS

COMPANY LIMITED BY GUARANTEE

FINANCIAL STATEMENTS

31st MARCH 2017

Company Registration Number 3553651

Charity Number 1070079



**CEREBRAL PALSY PLUS
COMPANY LIMITED BY GUARANTEE**

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YEAR ENDED 31 MARCH 2017

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**CEREBRAL PALSY PLUS
COMPANY LIMITED BY GUARANTEE**

TRUSTEES ANNUAL REPORT

YEAR ENDED 31 MARCH 2017

The trustees, who are also directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2017.

Cerebral Palsy Plus is a registered charity and a company limited by guarantee and is governed by its Memorandum and Articles of Association. It is incorporated in the United Kingdom.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	CEREBRAL PALSY PLUS
Charity registration number	1070079
Company registration number	3553651
Registered office	The Vassall Centre Gill Avenue Bristol BS16 2QQ

The trustees

The trustees who served the charity during the period are shown in the chairman's report.

Secretary	Ms F Wright
Bankers	Lloyds TSB PO Box 1000 Andover BX1 1LT

STRUCTURE, GOVERNANCE AND MANAGEMENT

The charity is run by the committee who delegate day to day operations to a small team of staff. Financial control is in the hands of the trustees and the development co-ordinator; all on-line banking is approved by two of these unrelated individuals and similar safeguards are in place for cheque signing.

OBJECTIVES AND ACTIVITIES

To promote the care, welfare, interest, treatment, education, employment and advancement of people with cerebral palsy and others with related disabilities living in Bristol, South Gloucestershire and North Somerset. To achieve this the charity will provide financial and other assistance as far as resources allow for members, special projects, advisory, physiotherapy and other services and assistance to schools and other organisations involved in the education and care of those with cerebral palsy.

**CEREBRAL PALSY PLUS
COMPANY LIMITED BY GUARANTEE**

CHAIRMAN'S REPORT

YEAR ENDED 31 MARCH 2017

This report covers from the 1st of April 2016 to the 31st March 2017 and highlights the year's activities.

Objectives and Services

Main Objectives

To promote the care, welfare and interest of children, young people and adults affected by cerebral palsy (CP) and offer support towards improved emotional and physical wellbeing, and inclusion.

In providing our service we have ensured that we meet the Commission's guidance on public benefit, in particular, the benefits of improved emotional and physical health. Cerebral Palsy Plus undertakes periodic surveys with our members to help prioritise our service delivery within the range of options and funding available. All our programmes are designed to meet the needs of our members and their families and are therefore appropriate and accessible. Some activities help to overcome personal and physical barriers as well as reducing isolation.

Through contact and relationship building with adults and children who have cerebral palsy, their families and their carers we recognise the different needs that cerebral palsy can create.

In view of this our programmes are varied and tailored to meet these differing needs including

- an evening club which runs 38 times throughout the year (meeting 3 times per month)
- a range of social, sport and leisure activities and day-trips throughout the year for different age groups such as sailing, boccia, and outings to places of interest and local attractions.
- a financial assistance and support scheme. Members can apply to our charity and other grant-givers for small sums of money, to obtain equipment and other things that will improve their lives such as assistive technology, disability aids and equipment and short breaks which offer respite and strengthen families
- an accessible holiday apartment in Portugal is offered for up to four weeks each year to people with cerebral palsy and their families
- an information and signposting service -including information packs for members
- regular newsletters, e-bulletins and an annual review

Achievements and performance

Notable achievements:-

- We improved and extended the range of services provided in line with our business plan 2017-2019, and we completed our Dovercourt Property Refurbishment Project by successfully raising the additional funds required.
- We merged with the Seals Starfish Club, and took over the running of a well-established swimming club for disabled people. We appointed a part-time worker who has Cerebral Palsy to run the Club and its activities. She has developed the Club and attracted several new members.

**CEREBRAL PALSY PLUS
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CHAIRMAN'S REPORT

YEAR ENDED 31 MARCH 2017

- We increased our membership and developed the contents of the Information Packs provided to all members.
- We appointed two part-time workers to cover the work of our Admin Assistant who went on maternity leave. This has been a seamless transition and in addition to successfully fulfilling this role, they have developed our website and set up two social media channels, in response to feedback from our younger members.
- Our Evening Club now has a dedicated support worker, who has Cerebral Palsy. Her input and support has helped to draw out lots of new ideas and suggestions from members about the activities they would like to be provided for the Club.
- One of our young adult members, who a few years back was essentially a non-swimmer, completed a sponsored one-mile swim and raised money for our charity and another local disability charity that we work with. His magnificent endeavour was featured on local, radio television and the Swimming Times.
- Another young member was chosen to appear in "Beauty Unseen" a national fashion show, which received local and national media attention. During an interview, she gave a moving account of living with Cerebral Palsy. She has since agreed to be one of our charity's ambassadors.
- We formalised our volunteer network, and established a "Friends of CPP" Group

Social, Sports and Leisure Activities

The highlights of the many social, sports and leisure activities that we provided during the year were-

- For Adults with Cerebral Palsy (including Evening Club Members) – Boccia sessions, Skittles and Ten-Pin Bowling, Sailing Trip, a day out at Weston Super Mare, a trip to the Pantomime, a Christmas Party, a Science show, Fish 'n Chip nights, meals out at a local eatery/public-house.
- For Children and Families – Day out at the Aquarium, Circus Starr, "All Aboard" Sailing Day, a Multi-Sport and Health and Well Being Day (with Access Sport), a day-out to the Wild Place
- At the beginning of the year, in response to the financial challenges facing our charity because of the work that had to be carried out at our Dovercourt Road property, we temporarily suspended the financial assistance normally provided to members in need.
- Fortunately, by applying a more integrated, team-approach to our fundraising, we received more donations than ever before including two larger-than-usual donations. A large number of these donations were received close to the year-end. Although we had plans for these donations, we did not have time to implement certain activities before the year end.

**CEREBRAL PALSY PLUS
COMPANY LIMITED BY GUARANTEE**

CHAIRMAN'S REPORT

YEAR ENDED 31 MARCH 2017

Structure, Governance and Management

Trustees

- The charity may appoint any person who is willing to act to be a trustee. If someone expresses an interest in becoming a trustee, an application is submitted and the trustees determine if their skills will be complimentary to those already on the Board.
- New trustees are provided with information and a short induction.
- Trustees are offered training on their duties and responsibilities from local voluntary infrastructure organisations.
- Trustees meet monthly and occasional one off meetings when necessary. They hold a strategic overview of our charity and make decisions on all matters which affect the smooth running and development of our organisation.
- Chair, vice chair, treasurer and secretary have clear responsibilities. Other trustees take on one-off pieces of work as and when it is deemed necessary.

Financial

- Financial procedures are in place for staff and trustees to ensure the safeguarding of funds and ease of recording and reporting
- Accounts are compiled by a bookkeeper, reviewed by the treasurer and regularly presented to the trustees at the monthly meetings. Payroll is completed monthly by an external bookkeeper.
- Accounts are completed and reviewed by accountants at the end of the year

Statement on reserves

Further time and energy was spent on addressing issues concerning our building in Dovercourt Road, Bristol, which we sub-let to generate income to help fund our work.

For many years, a large proportion of the money required by our charity has come from sub-letting this property.

In the forthcoming year we are using designated funds set aside to cover the replacement of the boiler/heating system at Dovercourt Road. The sum for the replacement of the boiler is currently £ 49,800, plus £5,606 for the upgrading of the gas pipe and meter to the site. We will need to keep aside reserves to carry out ongoing maintenance at the property.

The work carried out at the Dovercourt Road property is money well spent. The building is being used as a day-centre for disabled people and will generate £45,000 of our annual income requirement for many years to come. In the current climate, the benefit of such secure and predictable income cannot be emphasised enough.

**CEREBRAL PALSY PLUS
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CHAIRMAN'S REPORT

YEAR ENDED 31 MARCH 2017

It remains our aim to raise and maintain reserves equating to 3 months running costs, given the uncertainty of the fundraising environment the trustees have designated 3 months of funds and closure costs as designated income.

The current reserves held by the Charity are £130,312, of which £88,254 are designated reserves and £42,058 are funds for delivering services to members.

Staff

- We employ 9 staff all of which are part time
- All candidates selected for interview are scored on their suitability and given an equal opportunities interview
- All staff are inducted into their roles
- Staff receive regular supervision and are appraised annually. Our most senior staff member, who is responsible for the overall day to day running of our charity, has a monthly supervision meeting with the Chair.
- The admin assistant and other staff are supported and supervised by the Development Co-ordinator, who is our most senior and experienced staff member.
- All staff strive, and are given support, to achieve objectives and targets and deadlines that have been discussed and agreed.

Volunteers

We rely on a small team of volunteers who help to make our members feel welcome and offer practical support. Several parents and other family carers also help us out, as volunteers, at various activities and events.

Risk Management

Activities - Prior to planning and organising activities risk assessments are carried out to highlight the levels of risks involved. Currently all our activities tend to be low risk, but we always ensure that we have enough staff and volunteers on hand in case of any emergencies.

Holidays at Villamoura -To ensure that our Holidays offered at Villamoura meet all our insurance obligations we travel to the apartment once every three years to ensure all health and safety meets insurance standards and to review accessibility. One of our Trustees and her carer are going to Villamoura in the financial year 2017/18 to inspect the facilities and standards.

Financial - The treasurer and trustees identify financial risks and discuss at MCM meetings. Trustees then develop strategies to manage these risks.

Employment – We are now working with an employment company who advise us on issues connected with employment law to eliminate risks of falling short of employment law and the consequences.

**CEREBRAL PALSY PLUS
COMPANY LIMITED BY GUARANTEE**

CHAIRMAN'S REPORT

YEAR ENDED 31 MARCH 2017

Financial Review

Each financial year our charity rises to the challenge of ensuring that we generate sufficient income to pay for the services that people with cerebral palsy need. During 2016-17 we have seen unprecedented levels of funds coming in from fundraising – most of which came in towards the year-end. As a result of a collective approach to fundraising we managed to raise significantly more donations than we have ever done before. This has enabled us to fund the replacement boiler from our designated reserves rather than obtain a bank loan which had previously been considered. There are plans for the funds received which will be implemented in 2017/18.

In the current economic climate, raising donations through our fundraising activities continues to be uncertain and unpredictable. We therefore set aside sufficient reserves to ensure that, in any worst case scenario, we can still provide support services and activities to members for at least three months.

We managed to complete the refurbishment of our Dovercourt property without affecting the level and quality of services and activities provided for our members. We rent this to an organisation that supports people with learning difficulties, and this provides a reliable, secure income stream for our charity. The only remaining work, apart from some small water leaks, was the replacement of the problematic oil-fired heating system with a more eco-friendly gas boiler, which was being completed as the year-end approached.

The charity is a public benefit entity.

Future Plans

- Recruitment of new committee members.
- To raise our profile and awareness of our services in order to increase our membership and the number of people we help.
- To provide at least 6 large-scale activity days with a number of discrete activities for our 260+ members. To increase the number of activity days and stand-alone activities that we provide by raising the funds required to do this.
- To increase the circulation of newsletters to our members and increase the level of involvement from members in the production of our annual review and the development of our charity's website, which want to make more accessible for people with impairments.
- To increase the level of financial assistance to members through existing schemes and additional ways, and to increase the level of assistance to members in obtaining funding from other grant-giving organisations.
- To further develop our evening club, in association with our members, and to introduce some new ideas and activities proposed by members.
- The provision of information and signposting in different and creative ways.
- To contribute towards holidays and short-breaks for members and their carer through our grant scheme.
- Establish a Young Adult's Group for members aged 18-30, and to involve our young adult members further in age-appropriate activities.

**CEREBRAL PALSY PLUS
COMPANY LIMITED BY GUARANTEE**

CHAIRMAN'S REPORT

YEAR ENDED 31 MARCH 2017

Trustees, Senior Staff and advisors

Trustees

Madeleine Wade (voted in AGM 2013, Chair since November 2016, Acting Chair since April 2016 and Vice Chair since February 2016)

Frances Wright (voted in at AGM December 2013 (Secretary from early 2014)

Clodagh Muggeridge (voted in at AGM 2014 and Treasurer)

Sharon Hughes (voted in at AGM 2014)

Miriam Grazier (voted in at AGM 2015 but left September 2016)

Claire Hancock (voted in at AGM 2016)

Senior Management Staff

Cathy Truman - Development Co-ordinator

Payroll

Nick Bradshaw MAAT, Congresbury Accountancy Services, 30 Wrington Mead
Congresbury, BS49 5BH

Consultant Fundraiser

Carl Concannon, Well House, 6 Fremantle Square, Cotham, Bristol. BS6 5TL

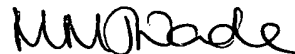
Employment Advisors

Peninsula Business Services, The Peninsula, 2 Cheetham Hill Rd, Manchester, Lancashire M4 4F

Approved by the trustees on 28 November 2017 and signed on their behalf by Madeleine Wade (CPP Acting Chair)

Registered Office
The Vassall Centre
Gill Avenue
Bristol
BS16 2QQ

Signed on behalf of the Trustees



Madeleine Wade
(Chair)

**CEREBRAL PALSY PLUS
COMPANY LIMITED BY GUARANTEE**

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CEREBRAL PALSY PLUS

YEAR ENDED 31 MARCH 2017

I report on the accounts of Cerebral Palsy Plus for the year ended 31st March 2017, which are set out on pages 11 - 21.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under s. 144(2) of the *Charities Act 2011* (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under s. 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under s. 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with the *Companies Act 2006*, s. 386; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of the *Companies Act 2006*, s. 386 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities,

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**CEREBRAL PALSY PLUS
COMPANY LIMITED BY GUARANTEE**

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CEREBRAL PALSY PLUS

YEAR ENDED 31 MARCH 2017



Helen Rowe ACA
Helen Rowe Accountancy
Independent Examiner

23 Newlyn Avenue, Stoke Bishop, Bristol, BS9 1BP

28th November 2017

**CEREBRAL PALSY PLUS
COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND EXPENDITURE
ACCOUNT)**

YEAR ENDED 31 MARCH 2017

	Note	Unrestricted Funds (Note 18) £	Restricted Funds (Note 16) £	Total Funds 2017 £	Total Funds 2016 £
INCOME					
Donations	2	84,779	60,370	145,149	68,148
Other trading activities	2	45,000	-	45,000	18,750
Charitable activities	2	792	-	792	-
Investment income	3	294	-	294	608
TOTAL INCOME		130,865	60,370	191,235	87,507
EXPENDITURE					
Raising funds	4	19,371	-	19,371	19,245
Charitable activities	5/6	36,068	40,597	76,665	76,621
Governance costs	7	5,147	1,330	6,477	7,610
Dovercourt property refurbishment	8	34,324	-	34,324	201,543
TOTAL EXPENDITURE		94,910	41,927	136,837	305,018
NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR AND NET (EXPENDITURE)/INCOME		35,955	18,443	54,398	(217,512)
RECONCILIATION OF FUNDS					
Total funds brought forward		71,239	4,675	75,914	293,426
TOTAL FUNDS CARRIED FORWARD		107,194	23,118	130,312	75,914

The Charity has no recognised gains or losses other than the results for the year as set out above and therefore a statement of total recognised gains and losses has not been prepared.

All of the activities of the Charity are classed as continuing.

The notes on pages 13 to 21 form part of these financial statements.

**CEREBRAL PALSY PLUS
COMPANY LIMITED BY GUARANTEE**

BALANCE SHEET

AS AT 31 MARCH 2017

	Note	2017 £	£	2016 £
FIXED ASSETS				
Tangible assets	14		2	2
CURRENT ASSETS				
Cash at bank and in hand		135,020		80,110
Other debtors	15	1,086		-
CREDITORS: Amounts falling due within one year	16	(5,796)		(4,198)
NET CURRENT ASSETS			<u>130,310</u>	<u>75,912</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>130,312</u>	<u>75,914</u>
NET ASSETS			<u><u>130,312</u></u>	<u><u>75,914</u></u>
FUNDS				
Restricted income funds	17	23,118		4,675
Unrestricted income funds	19	107,194		71,239
TOTAL FUNDS			<u><u>130,312</u></u>	<u><u>75,914</u></u>

For the year ended 31 March 2017 the Charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees' responsibilities:

- The members have not required the charity to obtain and audit of its accounts for the year in question in accordance with section 476; and
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These financial statements were approved by the members of the committee and authorised for issue on the 28th November 2017 and are signed on their behalf by:



Madeleine Wade
(Chair)

Company Registration Number: 3553651

**CEREBRAL PALSY PLUS
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2017

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention, and in accordance with the Companies Act 2006, the Financial Reporting Standard 102 (FRS 102), and the requirements of the Charities Statement of Recommended Practice (SORP FRS 102) based thereon. The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The charity is a Public Benefit Entity as defined by FRS 102. This is the first year that FRS 102 has applied to the charity's financial statements. There has been no effect on these statements other than additional disclosures.

Cash flow statement

The trustees have taken advantage of the exemption of preparing a cash flow statement on the grounds that the charity is small.

Incoming resources

Income is recognised when it is receivable.

Basis of apportionment of expenditure

Expenditure is accounted for on an accruals basis and has been classified under the appropriate headings. Where costs cannot be directly attributed, they have been allocated to activities on a basis consistent with the use of the resource. Direct costs, including directly attributable salaries are allocated on an actual basis to activities. Overheads and other salaries are allocated on the basis of the time spent. Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity.

Tangible fixed assets

All fixed assets are initially recorded at cost.

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Office equipment: 33% reducing balance

**CEREBRAL PALSY PLUS
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2017

2. OPERATIONAL INCOME

	Unrestricted Funds £	Restricted Funds £	Total 2017 £	Total 2016 £
Donations				
Donations & gifts- unrestricted	84,779	-	84,779	45,133
Donations & gifts - restricted	-	60,370	60,370	23,015
Other trading activities				
Property Income	45,000	-	45,000	18,750
Charitable activities				
Swimming Club	792	-	792	-
	<u>130,571</u>	<u>60,370</u>	<u>190,941</u>	<u>86,898</u>

3. INVESTMENT INCOME

	Unrestricted Funds £	Restricted Funds £	Total 2017 £	Total 2016 £
Bank interest receivable	294	-	294	608

4. RAISING FUNDS

	Unrestricted Funds £	Restricted Funds £	Total 2017 £	Total 2016 £
Fundraising costs	19,371	-	19,371	19,245

5. CHARITABLE ACTIVITIES EXPENDITURE BY FUND TYPE

	Unrestricted Funds £	Restricted Funds £	Total 2017 £	Total 2016 £
Social, Sport & Leisure Activities	34,633	24,297	58,930	62,494
Evening Club	1,435	16,300	17,735	14,127
	<u>36,068</u>	<u>40,597</u>	<u>76,665</u>	<u>76,621</u>

**CEREBRAL PALSY PLUS
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NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2017

6. CHARITABLE ACTIVITIES EXPENDITURE BY ACTIVITY TYPE

	Activities & Events	Financial Assistance To Members	Total 2017	Total 2016
	£	£	£	£
Social, Sport & Leisure Activities	55,871	3,059	58,930	62,494
Evening Club	17,735	-	17,735	14,127
	<u>73,606</u>	<u>3,059</u>	<u>76,665</u>	<u>76,621</u>

7. GOVERNANCE COSTS

	Unrestricted Funds	Restricted Funds	Total 2017	Total 2016
	£	£	£	£
Staff costs	1,180	-	1,180	1,194
Office Rent and Services	-	1,059	1,059	1,193
Independent Examiner's fees	-	-	-	960
Legal, accountancy and other	1,778	-	1,778	2,063
Depreciation	-	-	-	23
Other administrative costs	2,189	271	2,460	2,176
	<u>5,147</u>	<u>1,330</u>	<u>6,477</u>	<u>7,610</u>

8. DOVERCOURT PROPERTY REFURBISHMENT

	Unrestricted Funds	Restricted Funds	Total 2017	Total 2016
	£	£	£	£
Professional fees	17,823	-	17,823	17,935
Building costs	9,960	-	9,960	175,326
Other expenses	6,541	-	6,541	8,282
	<u>34,324</u>	<u>-</u>	<u>34,324</u>	<u>201,543</u>

**CEREBRAL PALSY PLUS
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NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2017

9. NET INCOMING/(OUTGOING) RESOURCES FOR THE YEAR AND NET INCOME/(EXPENDITURE)

This is stated after charging:

	2017	2016
	£	£
Depreciation	-	23
Independent examiner's fee		
- report on the financial statements	-	960
	<u> </u>	<u> </u>

A payment of £600 is due for the independent examiner's fee however an overprovision in the prior year has resulted in a £nil charge to the P&L in the financial year ending 31 March 2017.

10. STAFF COSTS AND EMOLUMENTS

Total staff costs were as follows:

	2017	2016
	£	£
Wages and salaries	49,405	48,410
Social security costs	-	513
	<u>49,405</u>	<u>48,922</u>

Particulars of employees

The average monthly head count was 8 staff (2016: 8 staff)

The average number of employees during the year, calculated on the basis of full-time equivalents was as follows:

	2017	2016
Number of staff	<u>2</u>	<u>2</u>

No employee received emoluments of more than £60,000 during the year (2016 - Nil)

The charity trustees were not paid and did not receive any other benefits from employment in the year (2016: £nil). One trustee (2016: two trustees) was reimbursed a total of £405 (2016 - £474) taxi expenses for attendance at meetings.

**CEREBRAL PALSY PLUS
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2017

11. FINANCIAL ASSISTANCE TO MEMBERS

The Trustees made grants totalling £3,059 in the year (2016: £10,013), none of these grants exceeded £750 to an individual (2016: none).

12. TAXATION

The company is exempt from corporation tax on its income and gains to the extent that these are applied to its charitable objects.

13. OPERATING LEASES

The company leases out our building in Dovercourt. This non-cancellable lease has a remaining term of 7 and a half years but with a break clause option in 3 and a half years where the tenant may terminate the lease.

Future minimum rentals receivable under non-cancellable operating leases until the break clause date are as follows:

	2017	2016
	£	£
Not later than one year	45,000	45,000
Later than one year but not later than five years	110,625	155,625
Later than five years	-	-
	<u>155,625</u>	<u>200,625</u>

**CEREBRAL PALSY PLUS
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2017

14. TANGIBLE FIXED ASSETS

	Office Equipment	Leasehold Property	Total
	£	£	£
COST			
At 1 April 2016 and 31 March 2017	<u>12,916</u>	<u>1</u>	<u>12,917</u>
DEPRECIATION			
At 1 April 2016	12,915	-	12,915
Charge for the year	-	-	-
At 31 March 2017	<u>12,915</u>	<u>-</u>	<u>12,915</u>
NET BOOK VALUE			
At 31 March 2017	<u>1</u>	<u>1</u>	<u>2</u>
At 31 March 2016	<u>1</u>	<u>1</u>	<u>2</u>

The property is held on a lease from Scope National head office at a peppercorn rent.

15. OTHER DEBTORS

	2017	2016
	£	£
Prepayments	<u>1,086</u>	<u>-</u>

16. CREDITORS: Amounts falling due within one year

	2017	2016
	£	£
Accruals and deferred income	<u>5,796</u>	<u>4,198</u>

**CEREBRAL PALSY PLUS
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2017

17. RESTRICTED INCOME FUNDS

	Balance at 1 Apr 2016	Incoming Resources	Outgoing resources	Balance at 31 Mar 2017
	£	£	£	£
Champneys Charitable Trust	-	595	-	595
BBC Children in Need	-	8,400	7,574	826
Leonard Laity Stoate Trust	-	1,000	1,000	-
Brunel Lions	-	50	50	-
DM Thomas Foundation for Young People	-	3,600	3,600	-
Seal Starfish Swimming Club	-	10,000	6,054	3,946
St Peter's Hospice	-	250	-	250
Boshier Hinton Foundation	1,930	-	-	1,930
Douglas Arter Foundation	-	500	500	-
Garfield Weston Foundation	-	7,500	6,432	1,068
John James Bristol Foundation	-	7,500	7,500	-
Screwfix Foundation	1,245	-	-	1,245
QBE Foundation	-	5,000	5,000	-
ZVM Rangoonwala Foundation	1,500	-	1,500	-
Adamson Trust	-	500	117	383
Lewis Ward Trust	-	1,000	-	1,000
Green Hall Foundation	-	4,000	600	3,400
Sylvia Waddilove Foundation	-	1,000	-	1,000
St James Place Foundation	-	1,000	-	1,000
Bruce Wake Charity	-	2,000	2,000	-
UNUM Charity Committee	-	670	-	670
People's Health Trust	-	5,805	-	5,805
	4,675	60,370	41,927	23,118

**CEREBRAL PALSY PLUS
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2017

18. PENSION COMMITMENTS

The company makes pension contributions under the guidelines of Auto-Enrolment

	2017 £	2016 £
Employees Contribution	113	-
Employer's Contribution	155	-
	<u>268</u>	<u>-</u>

19. UNRESTRICTED INCOME FUNDS

	Balance at 1 Apr 2016 £	Net incoming/ (outgoing) resources £	Balance at 31 Mar 2017 £
General funds	<u>71,239</u>	<u>35,955</u>	<u>107,194</u>

20. DESIGNATED FUNDS

	Unrestricted Funds £	Restricted Funds £	Total 2017 £	Total 2016 £
Dovercourt property refurbishment				
Boiler reserve	42,240	-	42,240	57,600
Ongoing maintenance	10,000	-	10,000	-
Reserves held in case of closure	34,640	-	34,640	-
Vilamoura	1,374	-	1,374	1,374
	<u>88,254</u>	<u>-</u>	<u>88,254</u>	<u>58,974</u>
Undesignated funds for delivering services to members	18,940	23,118	42,058	16,940
Total funds	<u>107,194</u>	<u>23,118</u>	<u>130,312</u>	<u>75,914</u>

**CEREBRAL PALSY PLUS
COMPANY LIMITED BY GUARANTEE**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2017

21. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible fixed assets	Other net assets	Total
	£	£	£
Restricted funds			
General funds	-	23,118	23,118
Unrestricted funds			
Fixed asset fund	2	-	2
General funds	-	107,192	107,192
	<u>2</u>	<u>130,310</u>	<u>130,312</u>

22. COMPANY LIMITED BY GUARANTEE

The company is limited by guarantee.

**CEREBRAL PALSY PLUS
COMPANY LIMITED BY GUARANTEE**

MANAGEMENT INFORMATION

YEAR ENDED 31 MARCH 2017

**The following pages do not form part of the statutory financial statements which are the subject of
the independent examiner's report.**

**CEREBRAL PALSY PLUS
COMPANY LIMITED BY GUARANTEE**

MANAGEMENT INFORMATION

YEAR ENDED 31 MARCH 2017

	2017 £	2016 £
INCOMING RESOURCES		
Donations & gifts - unrestricted	84,779	45,133
Specific Donations	60,370	23,015
Seal and Starfish Swimming Club	792	-
Property income	45,000	18,750
	<u>190,941</u>	<u>86,898</u>
INVESTMENT INCOME	<u>294</u>	<u>608</u>
TOTAL INCOMING RESOURCES	<u>191,235</u>	<u>87,507</u>
RESOURCES EXPENDED		
Fundraising costs	19,371	19,245
	<u>19,371</u>	<u>19,245</u>
GOVERNANCE COSTS		
Staff cost	1,180	1,194
Office rent and services	1,059	1,193
Independent examiners fees	-	960
Legal, Accountancy and other professional fees	1,778	2,063
Depreciation	-	23
Other administrative costs	2,460	2,176
	<u>6,477</u>	<u>7,610</u>
CHARITABLE ACTIVITIES		
Staff costs - wages and salaries	28,361	29,324
Staff costs - Evening club	8,289	6,392
Staff costs - employers NIC	-	513
Communication	6,079	7,011
Financial assistance to members	3,059	10,013
Evening Club – accessible activities	9,447	7,435
Seal and Starfish Swimming Club	6,919	-
Activities	5,777	6,896
Other costs	8,734	8,737
	<u>76,665</u>	<u>76,621</u>
TOTAL RESOURCES EXPENDED EXCLUDING DOVERCOURT PROPERTY REFURBISHMENT	<u>102,513</u>	103,476
NET (OUTGOING)/INCOMING RESOURCES EXCLUDING THE DOVERCOURT PROPERTY REFURBISHMENT	<u>88,722</u>	(15,969)
DOVERCOURT PROPERTY REFURBISHMENT		
Legal fees	17,823	17,935
Building costs	9,960	175,326
Other costs	6,541	8,282
	<u>34,324</u>	<u>201,543</u>
NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR	<u>54,398</u>	<u>(217,512)</u>